

Spokane County Fire District No. 12

MEETING MINUTES

Thursday, April 11, 2023 - 7:00 p.m. –Waverly Community Center

- I. **CALL TO ORDER:** Commissioner Jim Carlson called the meeting to order at 7:22 p.m. Commissioners present were Jim Carlson, Dave Krell and Don Evans. Also present was Secretary Teresa Galvin and Josh Evans, Fire Chief. Debbie Roberts, EMS Chief was not present.
- II. **APPROVAL OF PREVIOUS MEETING MINUTES:** Commissioner Krell made a motion to accept the meeting minutes as presented. Commissioner Evans seconded the motion. All commissioners voted yes. Motion passed.
- III. **PRESENTATION OF PETITIONS, APPLICATIONS, APPEALS, COMMUNICATIONS, ETC.:** The district received funds from Department of Health in the amount of \$766.00.
- IV. **COMMENTS FROM AUDIENCE:** None.
- V. **REPORTS FROM STAFF:** Josh: There were 18 calls last month, nothing of significance. District 12 took the pumper/tender to the tower burn in Cheney. They had good participation. Brush 12-2 needs new tires. With the DNR Phase I Grant, new fire clothing and supplies were purchased. We will be receiving a bill for our portion from DNR.
- VI. **OLD BUSINESS:**
 - A. **PUBLIC RECORDS REQUEST REVIEW/UPDATE:** The response to the public records request was submitted to the commissioners for their review and approval. Commissioner Evans made a motion to accept the response letter as written. Commissioner Krell seconded the motion. All commissioners voted yes. Motion passed. The response letter and responsive documents will be provided to the requestor on a thumb drive (instead of by email) due to the size of the attachments. An acknowledgment of receipt will be obtained.
- VII. **NEW BUSINESS:**
 - A. **REVIEW 2023 ANNUAL REPORT PRIOR TO FILING WITH STATE AUDITOR'S OFFICE:** The Secretary presented the Commissioners with a copy of the Annual Report to be reviewed prior to filing with the Auditor's office. Commissioner Evans made a motion to accept the report as written. Commissioner Carlson seconded the motion. All commissioners voted yes, motion passed. All commissioners and Secretary signed the acknowledgement to provide at the time of filing.

B. TOWN OF WAVERLY/FIRE DISTRICT: There will be a meeting with the Town of Waverly on Sunday at 2:00 p.m. to take a look at the ceiling in the fire department.

VIII. PRESENTATION OF VOUCHERS, WARRANTS, FINANCIAL STATEMENTS AND REPORTS:

March Claims – 23046 to 23052 totaling \$2,050.46

March Payroll – 23053 to 23057 totaling \$927.96

Commissioner Krell made a motion to pay claim vouchers, payroll vouchers and EFTs as listed above in the amount of \$2,978.42. Commissioner Carlson seconded the motion; all commissioners voted yes. Motion passed.

IX. COMMENTS FROM AUDIENCE: None

X. ADJOURNMENT: Commissioner Krell made a motion to adjourn the meeting at 8:15 p.m. Commissioner Carlson seconded the motion. All commissioners voted in favor of the motion. Motion passed.

DATED: May 16, 2024.

APPROVED:



Jim Carlson – Commissioner



Dave Krell - Commissioner



Don Evans - Commissioner

ATTEST:



Teresa Galvin – Secretary