

Spokane County Fire District No. 12

MEETING MINUTES

Monday, November 14, 2022 - 7:00 p.m. –Latah Community Center

- I. **CALL TO ORDER:** Commissioner Jim Carlson called the meeting to order at 7:05 p.m. Commissioners present were Jim Carlson, Dave Krell and Don Evans. Also present was Teresa Galvin, Secretary and Josh Evans, Fire Chief. Debbie Roberts, EMS Chief was not in attendance.
- II. **APPROVAL OF PREVIOUS MEETING MINUTES:** Don Evans made a motion to accept the October meeting minutes as presented. Jim Carlson seconded the motion. Motion passed.
- III. **PRESENTATION OF PETITIONS, APPLICATIONS, APPEALS, COMMUNICATIONS, ETC:** A letter from Life flight was presented regarding a medical call in October for an elderly gentleman.
- IV. **COMMENTS FROM AUDIENCE:** None.
- V. **REPORTS FROM STAFF:** Josh – there were approximately 13 calls for October. DNR donated a rescue vehicle – 2004 F350. DNR will reimburse the shipping charge as well as take the vehicle back if the District decides they don't want it. Josh will investigate the vehicle and determine if it is worth keeping and how much it will cost to refurbish. Josh will also provide DNR with the shipping invoice for reimbursement.

Debbie will be doing 2 EMT training classes in 2023. One in the spring and one in the fall. Debbie is also updating/purchasing first aid boxes for each of the vehicles.
- VI. **OLD BUSINESS:**
 - A. **Washington State Department of L&I – Don Evans Claim:** The commissioners will not be protesting the Order received from the Department of L&I for D. Evans hearing loss.
 - B. **Review/Questions 2022 Budget Amendment/2023 Budget:** The budget amended before the commissioners was discussed prior to the public hearing.
 - C. **Review/Questions 2023 Levy:** The 2023 Levy was discussed prior to the public hearing.
- VII. **NEW BUSINESS/PUBLIC HEARINGS:**
 - A. **PUBLIC HEARING RE PROPOSED/PRELIMINARY 2023 BUDGET AND AMENDMENT:** the public hearing was opened at 8:41 p.m. and closed and 8:42 p.m. with no public questions. Jim Carlson made a motion to accept the budget amendment, Resolution 2022-03. Don Evans seconded the motion. Motion passed.
 - B. **PUBLIC HEARING RE 2022 BUDGET AMENDMENT:** the public hearing was opened at 8:45 p.m. and closed and 8:46 p.m. with no public questions. Jim

Carlson made a motion to accept the budget amendment, Resolution 2022-03. Don Evans seconded the motion. Motion passed.

C. **TAX LEVY PUBLIC HEARING:** Jim Carlson opened the Tax Levy Public Hearing at 8:48 p.m. There was no public comment/questions. The public hearing was closed at 8:49 p.m. Dave Krell made a motion to accept Resolution 22-01, 2023 Levy for Fire. Don Evans Seconded the motion. Motion passed. Dave Krell made a motion to accept Resolution 22-02, 2023 Levy for EMS. Don Evans Seconded the motion. Motion passed.

D. **PAY FOR SECRETARY:** Discussion regarding the duties and pay for the District Secretary. It was proposed that there would be an increase in salary to \$600.00 per month for the normal, day-to-day duties and the hourly rate for annual budget, annual report and 3-year audit would hourly at the rate of \$20.00. The secretary will draft an amended salary compensation resolution for presentment at the next meeting.

E. **NEW RESCUE VEHICLE:** discussion was had during the Employee Reports portion of this meeting.

IX. **PRESENTATION OF VOUCHERS, WARRANTS, FINANCIAL STATEMENTS AND REPORTS:** Jim Carlson made a motion to pay claim vouchers, payroll vouchers and EFTs 22792 to 22825 for \$16,193.43. Don Evans seconded the motion; all commissioners voted yes. Motion passed.

X. **COMMENTS FROM AUDIENCE:** None.

XI. **ADJOURNMENT:** Dave Krell made a motion to adjourn the meeting at 8:59 p.m. Jim Carlson seconded the motion. Motion passed. Meeting adjourned at 8:59 p.m.

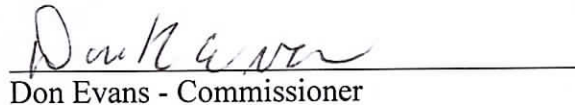
DATED: December 15, 2022

APPROVED:



Jim Carlson – Commissioner

Dave Krell - Commissioner



Don Evans - Commissioner

ATTEST:



Teresa Galvin – Secretary